

FAMILY CHILD CARE HOMES



DEFINITIONS

Exempt Family Child Care Homes

In-home child care that qualifies for the State of Colorado's licensing exemption according to [Section 26-6-103, C.R.S.](#)

Small Family Child Care Homes

In-home child care for up to six (6) children at one time, including the caregiver's own children that are under the age of twelve (12), plus two additional children for before and after-school care.

Large Family Child Care Homes

In-home child care for between seven (7) and twelve (12) children at one time, including the caregiver's own children under the age of twelve (12).

PERMITTING REQUIREMENTS

Exempt Family Child Care Homes

Obtain a business license in accordance with Article 3-28 of the City of Brighton Municipal Code. The City of Brighton's Finance Department issues business licenses and can be reached by calling 303-655-2041 or SalesTax@Brightonco.gov.



Small Family Child Care Homes

Obtain a home occupation permit, which is issued as part of the business license. Small family child care homes are also required to comply with the accessory uses performance standards found in Article 4.03 of the [Land Use and Development Code](#). When applying for a business license / home occupation permit, you will need to have the following information available:

- A copy of your state license
- The number and ages of the children proposed to be under your care
- The days/hours in which you plan to operate
- A floorplan that shows areas of the home where children will be under your care and methods of egress (escape in an emergency) that are available
- A site plan that shows areas of the property where children will be under your care
- \$10 application fee

For a complete application packet, please visit www.brightonco.gov or contact the City's Finance Department at 303-655-2041 or SalesTax@Brightonco.gov.



Large Family Child Care Homes

Obtain a Conditional Use Permit and a business license in order to operate in the City of Brighton. The process has been modified and no longer requires the applicant to hold a neighborhood meeting in order to apply. The Conditional Use Permit requires a public hearing with the Planning Commission. Before applying, you should schedule a Preliminary Application Conference (PAC) with the Department of Community Development so you fully understand all of the requirements. In addition to the terms listed on the reverse of this sheet for small family child care homes, large family child care homes must also provide:

- The number of employees who will work with you
- The location(s) where employees and parents will park
- The impacts anticipated from your operation and how those impacts will be mitigated (parking, noise, etc.)
- \$400 application fee (Conditional Use Permit)
- \$10 application fee (business license)

If the Conditional Use Permit is approved, you would then apply for a business license with the Finance Department. The [Conditional Use Permit](#) application is available on our website, but please apply using our [online application service](#).



For questions regarding family child care homes, please review Article 4 of the [Land Use and Development Code](#) or call the Community Development Department at 303-655-2059. For questions regarding business licenses, please call the Finance Department at 303-655-2041 or SalesTax@Brightonco.gov.

City of Brighton Community Development Department

500 S 4th Avenue
Brighton, CO 80601
303-655-2059

City of Brighton Finance Department

500 S 4th Avenue
Brighton, CO 80601
303-655-2041

